



CEO Weekly Brief - 3/30/2018

Dr. James Malm

PRESIDENT'S EXECUTIVE CABINET

On Monday of this week I attended the monthly meeting of the President's Executive Cabinet. This was the first cabinet meeting chaired by President Garnett Stokes and it was easy to feel the new and positive momentum she brings to the role. These meetings give me the opportunity to report on UNM-Gallup progress and bring back news and information from colleagues at the executive level.

Executive Cabinet Agenda
Monday, March 26, 2018

Current Agenda Item	Leader	Time	Attachments/Next Steps/Details
Introduction	All	10 mins	
Welcoming Remarks from President Stokes	Stokes	10 mins	
FY18 Salary Increase Process	Stevenson/Parsons	10 mins	
Announcements	All	5 mins	

LOCAL ADVISORY BOARD MEETING

Our local advisory board convened this week for their regularly scheduled monthly meeting. Per the board constitution and bylaws, they voted on the budget and unanimously approved the fiscal year 2018-2019 financial plan as presented. The budget, as approved, was passed with the following elements:

- 1) No tuition increase
- 2) No use of reserves to cover the cost of operations
- 3) A 2% salary increase for full-time, benefit-eligible employees

I would also like to welcome Teri Lynn Garcia, General Manager of Amigo Automotive Center, as our newest board member. Mrs. Garcia was appointed to fill a vacancy on the board and I look forward to the support of all board members as we move forward with strategic campus initiatives.



LOCAL BOARD MEETING

March 27, 2018

Executive Conference Room



Teri Lynn Garcia Oath of Office

DEAN OF INSTRUCTION SEARCH

The dean of instruction search committee has formally reported their recommendation to me. I very much appreciate the great amount of time and thought they put into the search and respect the perspective they are bringing. I formally presented the results of the search committee to Faculty Assembly last Friday, and followed up with an additional faculty consultation which included the interim dean of instruction, 3 Faculty Assembly senators, 3

division chairs and the Faculty Assembly president asking for sentiments from all.

In the spirit of shared governance, I felt it was important to ask for multiple viewpoints considering the great impact of this decision. All policies regarding recruitment were followed in a fair and open process.

After careful consideration, I am declining the recommendation of the search committee and pursuing negotiations with one of the candidates who is qualified and someone I believe to be a good fit for our campus at this time in our history. Again, many thanks to the search committee as chaired by Ann Jarvis, and the campus members who took the time to thoughtfully contribute to the conversations.

DIRECTOR OF BUSINESS OPERATIONS SEARCH

The search committee for the director of business operations is in the midst of conducting four first-time interviews. This is a big milestone on the heels of months of hard work. I am pleased to be exposed to the high level of talent within the pool of applicants and hope to have finalists in mind in short order. Thank you to Michelle Lee for chairing this important search committee.

PROVOST MEETING

After the Executive Cabinet meeting this week, I had the pleasure of meeting with Provost Chaouki Abdallah. I was able to brief him on our program prioritization project and the new budget figures. The provost accepted the results and recommendations of both and extended his support to the direction we are taking at UNM-Gallup.

CAMPUS SAFETY UPDATE

With the eyes of the nation on the safety of educational institutions, I would like to commend our campus police and physical plant staff for yesterday's reaction to the fire alarm in Gurley Hall. The building was swiftly evacuated and, according to our campus safety plan, the entire area was swept to make sure there was no danger. Local fire, emergency medical and law enforcement personnel were on the scene to assist. Once it was determined that it was safe

to return, students, faculty and staff members were allowed back into their offices and classrooms. The response was admirable and in accordance with our emergency safety plan. Sargent Perez will be hosting a campus safety committee meeting on Friday, April 6 at 1:30 p.m. to review our crisis planning system and update if necessary in order to continuously ensure a safe and secure learning environment. All are welcome to attend. It was determined that the alarm was pulled by a prankster, but it offered a chance to put our plan into place as a drill.