



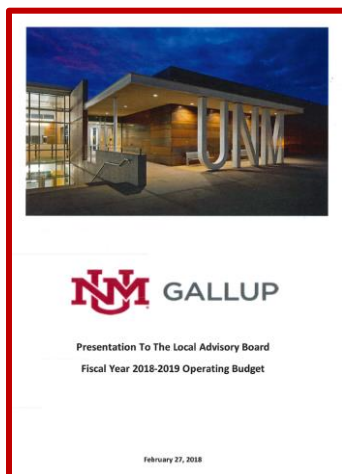
CEO Weekly Brief – 3/2/2018

Dr. James Malm

BUDGET UPDATE

Rick Goshorn, Director of Business Operations, provided a budget update to our Local Advisory Board Tuesday of this week and as we have known for sometime, UNM-Gallup is facing a budget deficit of approximately \$400,000 for the upcoming 2018-2019 academic year. At the link below, you will be able to see the entire budget report. Please note that of the \$1,677,771 indicated as use of reserves, \$1,275,000 is dedicated as our General Obligation Bond Building Fund match which leaves \$402,771 as use of reserves for operating expenses. This red ink must be addressed with either new revenue or expenditure reductions.

It is important that you have access to this level of detail especially given the hard-hitting fact that we have approximately three weeks to construct a budget that allows for the shortfall while still ensuring quality services to our students. In keeping with my promise of transparency and full disclosure, I encourage you to look at these documents and use them as additional resources as we consider our commitment to campus prioritization of programs and services.



<https://www.gallup.unm.edu/pdfs/bw-BudgetdocumentsFY19Gallup.pdf>

PROGRAM PRIORITIZATION

There is one week left until the submission deadline for Program and Service Prioritization documents. Thanks to our Senior Institutional Researcher, Brittany Babycos, and our Senior Web Designer, Carmen Wellborn, the web page has been updated with additional tools including a direct link to upload documents. The race is on! You can track progress through the website leader board which will keep a running record of submissions and give access to uploaded documents. As we look at our big picture financially and operationally, this is your opportunity to assess departmental effectiveness and efficiency as they tie into our institutional mission. This project is everybody's business and responsiveness is critical. The administrative team is expecting feedback from every index owner. A lack of submission will be assumed as a self-assessment of both low effectiveness and efficiency.

Visit the website below and click on "UNM-Gallup Data Reports" to access the secure web page:

<https://www.gallup.unm.edu/main/adm-srv/ir/>

DEAN OF INSTRUCTION SEARCH

The third Dean of Instruction candidate, Dr. Gouranga Banik, was on campus yesterday for interviews and open forums. There is still time to submit your written thoughts to search committee chairperson Ann Jarvis before the Friday night deadline. Please be honest and know that all viewpoints will be considered as part of the entire shared governance process. Many thanks to the staff and search committee members who worked so tirelessly to bring all three candidates to campus. I am looking very forward to the search committee's report to inform my hiring decision later this month.



Dr. William Brownsberger



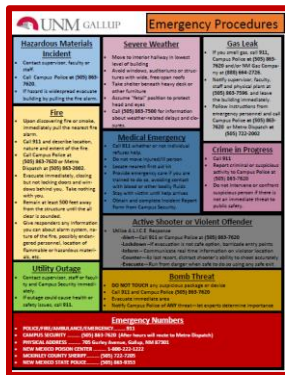
Dr. Tarlochan Dhillon



Dr. Gouranga Banik

CAMPUS SAFETY COMMITTEE

The safety and security of our campus is always a priority and is a topic that should be on everyone's mind. At the request of Faculty Assembly and under the chairmanship of Sargent Richard Perez, we will be building a Campus Safety Committee to review and update our emergency response plan. I am looking for faculty, staff, students and community members to serve on this committee and encourage all those interested to contact Sargent Perez. I am attaching a copy of our one-page Emergency Procedures sheet if you need a copy for your area.

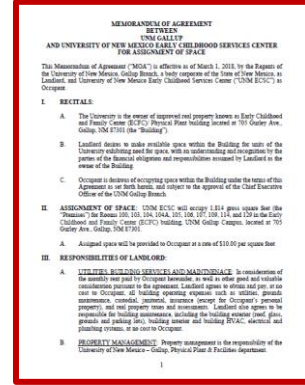
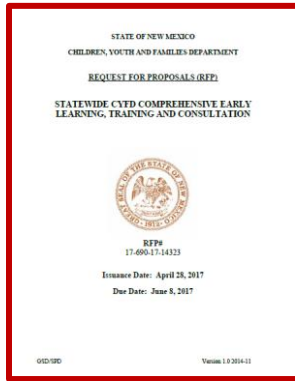


<https://www.gallup.unm.edu/pdfs/bw-Emergency-Procedures.pdf>

CYFD LEASE

A portion of our Early Childhood and Family Center will be repurposed as a training center for childcare providers as the result of a lease agreement signed recently with the UNM Early Childhood Services Center. Through a grant from New Mexico Children, Youth and Family Department, UNM will be

providing these trainings throughout New Mexico with Gallup being one of the service centers. A link to the lease, pertinent portions of the state's request for proposals, and UNM's response to the request may be viewed at the links below:



<https://www.gallup.unm.edu/pdfs/bw-CYFDRequestforProposals.pdf>

<https://www.gallup.unm.edu/pdfs/bw-UNMresponsetoCYFD.pdf>

<https://www.gallup.unm.edu/pdfs/bw-CYFD-AssignmentOfSpace20180227.pdf>